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JOB DESCRIPTION

CLASS TEACHER

The appointment is subject to the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and other current legislation.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

General Description of the Post

To carry out the following professional duties of a class teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

Knowledge and Understanding

- Have a thorough and up to date knowledge of the teaching of subjects and take account of wider curriculum developments which are relevant to their work.

Teaching and assessment

- To take responsibility for a class group of children assigned by the Headteacher;
- Plan consistently and effectively lessons and sequences of lessons to meet individual learning needs and achieve progression of learning, identifying clear learning objectives and specifying how these will be taught and assessed;
- Provide clear structures for lessons maintaining pace, motivation and challenge;
- Use consistently and effectively a range of appropriate strategies for teaching and classroom management, making appropriate use of ICT;
- Use information about prior attainment to set appropriate and challenging expectations;
- Provide clear and constructive feedback to pupils which will enable them to move on in their learning;
- Make effective use of assessment, assessing and recording pupil's progress systematically. Provide or contribute to oral and written assessments, reports and references relating to individual pupils or groups of pupils;
- Encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere;
- Maintain good order and discipline among the pupils. Safeguard their health and safety when they are authorised to be on school premises and when they are engaged in authorised school activities elsewhere;
- Evaluate their own teaching critically to improve effectiveness;
- Manage parents and other adults within the class.

Pupil progress

- Endeavour to ensure that pupils achieve well relative to their prior attainment, making progress as good as or better than similar pupils nationally.

Professional characteristics

- Operate at all times within the stated policies and practices of the school;
- Participate in arrangements for their own professional development and use outcomes to improve pupil's learning and their teaching, taking account of school policies and practices;
- Contribute to the corporate life of the school through participating in meetings, which relate to curriculum, administration and management of the school;
- Liaise effectively with parents and governors;
- Take on any additional responsibilities, which might from time to time be determined by the Headteacher.